

**CONFIDENTIAL**  
**MINUTES OF THE DEPUTY DIRECTOR (SUPPORT)**

**STAFF MEETING**

**8 August 1956**

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1. Mr. Lloyd asked [ ] to check on the status of the comments on the Inspector General's report that were requested from the Management Staff.

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2. [ ] spoke briefly on the subject of disseminating information to the field. For this purpose, he suggested that book dispatches be prepared and sent to all field stations. This gives uniformity of approach and there will be no misunderstanding. [ ] should be consulted for preparation of these dispatches and the Special Support Assistant to the DD/S is prepared to assist in any way possible.

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3. Mr. Saunders thanked everyone for their help in liquidating 1956 obligations. He stated that only one large obligation had to be carried over into the 1957 budget.

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4. The balance of the meeting was devoted to a critique of Operation Alert 1956. [ ] said two topics would be discussed: viz (1) the exercise itself, including the report that the Agency is obliged to render to the Office of Defense Mobilization, and (2) experience gained in the exercise.

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[ ] stated that [ ] report on the exercise as the ODM observer had been distributed to all DD/S components.

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5. [ ], reporting for the DD/I on their part of the exercise, said that live intelligence was handled by OCI and the other offices "played" exercises. In all, 100 papers were turned in. The materials which were drawn out of the repository at the relocation center were very useful, and of all the papers requested, 93% were available. [ ] noted that the printing and reproduction facilities at the site were not capable of handling the requirements due to the volume and the rate of speed. He also brought up the subject of portable typewriters since many typists had complained that they could not type on these typewriters and get the required readable copies. The office space for the DD/I offices was very well organized. [ ] had the following recommendations:

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a. That the gymnasium be expanded. This will provide DD/I with sufficient room for all components to be housed in this building.

b. That the conference room space be made available.

c. That consideration be given to putting up shelves for a library.

Everyone who needs a copy of the DD/I final report, which will include all office reports, will be furnished with one. [ ] mentioned that all the above recommendations had been based on the policy decision that [ ] will be

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the Agency relocation center.

25X1A9A 6. [ ] representing ID/P, stated that the site is inadequate for ID/P purposes and they cannot function from there. Some provision should be made for dependents and families in case of an attack. It was possible to designate only 196 people from ID/P for the entire exercise, of which only 30 people remained the entire time, making it impossible for them to function as they should. This year there were many country war plans in effect, and the comments coming in on them are critical. [ ] recommended that the exercise not be held over a weekend again and shortened, if possible. 25X1A9A

25X1A9A 7. [ ] also representing ID/P, stated that it is difficult for ID/P to enter into a problem of this nature which is primarily a Civil Defense problem. He made the following observations:

- a. That the time must be telescoped if they are going to do the things that must be done.
- b. That the changing of personnel left no continuity.
- c. That a six-day exercise is too long.

Another problem in the Clandestine Services is the security angle, (need-to-know) particularly in regard to cryptonyms and pseudonyms which makes realistic play-acting difficult, if not impossible.

25X1A9A 8. [ ] for the Office of Communications, stated there is room for improvement in the Agent Signal Plan file which needs cross-indexing. Also, about 150 messages were received daily from ODM, and the question was raised as to whether CIA, as an intelligence agency, is interested in these messages. [ ] said a decision has to be made as to whether we will make [ ] our relocation site. Some circumstances at [ ] are completely unrealistic, and ODM has suggested that we relocate at a point further away [ ] 25X1A

25X1A6A 25X1A6A 25X1A 9. Mr. Saunders said that the Comptroller's participation in the exercise was strictly internal, and their time was profitably devoted to checking their Vital Documents files.

25X1A9A 25X1A9A 10. [ ] for Logistics, commented on the printing facilities and said they would need more space and equipment. [ ] stated that Logistics used only the facilities at the site. He said that an auxiliary warehouse is a necessity.

25X1A9A 11. [ ] for Personnel felt very strongly about provisions being made for dependents. Personnel rehabilitation should also be looked into. Three major deficiencies were noted; no information was available regarding (1) holders of passports, (2) physical descriptions of personnel, and (3) identification of next of kin. The IBM equipment at the site proved very inadequate which means extensive clerical typing work.

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12. Colonel Edwards stated that the main problem in Security was the shortage of personnel. Also, DD/S components did not keep up with the DD/I and DD/P on providing assumptions for the exercise.

13. [ ] said Training had worked with Logistics on a suitable site for the relocation [ ]. He thought the exercise was very unrealistic and the DD/S components were not as well briefed and prepared as those of DD/P. He thought some basic assumptions and instructions should have been provided.

[ ]

15. [ ] said it is difficult to simulate the injuries, casualties, etc., but that the Medical Staff does have sufficient personnel to meet an emergency.

16. Mr. Houston commented for the Office of the General Counsel that there is a need for a small basic library. [ ] said a memorandum to him would be sufficient to obtain same.

17. [ ] SSA-DD/S, stated that there was a general shortage of personnel to handle the work load at the center.

18. [ ] expressed his appreciation for support from Headquarters. At some future date, he would like a small exercise run on a five-minute notice to really test the readiness of his facilities.

19. [ ] asked for comments on a two or three day exercise for next year. A unanimous decision was reached that the exercise should be shorter. He asked that the reports from the offices be forwarded to him no later than the middle of next week. The Agency report must be in by 31 August.

20. The general consensus of the group seemed to be that the following problems must be resolved:

a. Is [ ] going to be the permanent emergency relocation site for the entire Agency?

b. Will provisions be made for families and dependents?

c. Can the exercise in the future be shortened to two or three days, and not include a weekend?

d. Can adequate personnel be sent to the relocation site?

21. The meeting adjourned at 1215 hours.

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